

**LOCAL BUILDING AUTHORITY OF NEW HARMONY VALLEY SPECIAL SERVICE  
DISTRICT**

**MEETING MINUTES**

**February 15, 2023**

**NEW HARMONY FIRE STATION  
1388 South Old Hwy 91**

**I. Open Meeting: Roxanne Hansen:**

- a. Meeting called to order by Chairperson Roxanne Hansen at 6:339 pm.

**II. Attendance:**

- a. Board Members Present: Roxanne Hansen, Chairperson, Scott Pace., Vice Chairperson, Eric Kerns, Member; Mike Ballard, Member; Clay Huckaby, Board Clerk
- b. Board Members Absent: Darren Adair, Treasurer.
- c. Fire Department Present: Cathye Huckaby, Office Manager.
- d. Community Members Present: Melanie Ballard, Lordes Valencia

**III. Reading and Approval of Previous Meeting Minutes – Clay Huckaby.**

- a. Reading of the January 18, 2023, Meeting Minutes by Clay Huckaby, Board Clerk. (See Attached).

*Motion: A motion was made by Scott Pace that the January 18, 2023, Meeting Minutes be approved as read. The motion was seconded by Eric Kerns. Motion carried unanimously by all present.*

**IV. Financial Report – Darren Adair**

- a. Nothing to Report.

**V. Signatures For Motions Passed at the 1-18-23 Meeting.**

- a. Resolution 1-23.
- b. Meeting Minutes 1-18-23.
- c. By-Laws.
- d. Articles of Incorporation.
- e. All the above documents have been signed, sealed and returned to the Office Olsen and Chamberlain, Attys.

**VI. Consideration and adoption of a Resolution authorizing an annually renewable Lease, a Master Resolution, Security Documents and the issuance and sale by the Authority of its Local Building Authority of New Harmony Valley Special Service District, Washington County, Utah Lease Revenue Bond, Series 2023 to finance the cost of acquiring fire trucks and related public safety equipment; calling of a public hearing to receive input with respect to the issuance of Lease Revenue Bonds and any impact to the private sector from the acquisition of the public safety equipment to be funded by the Bonds; and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated.- Roxanne Hansen**

**VII. Review and Adopt Authority Resolution. # 2-23.**

- a. Overview: The NVSSD Local Building Authority agrees to do as stipulated with the NHVSSD-Fire Board to purchase the noted fire truck. (See Attached).

*Motion: A motion was made by Mike Ballard that the Authority Resolution #2-23, as prepared by the Office of Olsen and Chamberlain, Attys and reviewed by the Board be approved as read. The motion was seconded by Scott Pace. Motion carried unanimously by all present.*

**VIII. Review and Adopt District Resolution. # 3-23.**

- a. Overview: This document authorizes the NVSSD Local Building Authority to act in accordance with the agreement made with the NHVSSD to issues bond to purchase a new fire truck as agreed upon in the CIB grant/match loan. (See Attached).

*Motion: A motion was made by Eric Kerns that the District Resolution 3-23, as prepared by the Office of Olsen and Chamberlain, Attys and reviewed by the Board be approved as read. The motion was seconded by Mike Ballard. Motion carried unanimously by all present.*

**IX. Review and Adopt Security Agreement.**

- a. Security Agreement prepared by the Office of Olsen and Chamberlain for the purpose of purchasing a Fire Truck was reviewed.

*Motion: A motion was made by Eric Kerns that the Security Agreement, as prepared by the Office of Olsen and Chamberlain, Attys and reviewed by the Board be approved as read. The motion was seconded by Scott Ballard. Motion carried unanimously by all present.*

**X. Review and Adopt Master Resolution.**

- a. The Master Resolution prepared by the Office of Olsen and Chamberlain for the purpose of purchasing a Fire Truck was reviewed. (Not attached due to the length of the document – Available for review.)

*Motion: A motion was made by Eric Kerns that Master Resolution as prepared by the Office of Olsen and Chamberlain, Attys and reviewed by the Board be approved as read. The motion was seconded by Mike Ballard. Motion carried unanimously by all present.*

**XI. Review and Adopt Lease Agreement.**

- a. The Lease Agreement prepared by the Office of Olsen and Chamberlain for the purpose of purchasing a Fire Truck was reviewed (Not attached due to the length of the document – Available for review).

*Motion: A motion was made by Eric Kerns that Lease Agreement as prepared by the Office of Olsen and Chamberlain, Attys and reviewed by the Board be approved as read. The motion was seconded by Scott Pace. Motion carried unanimously by all present.*

## **XII. Meeting Adjourned:**

*Motion: A motion was made by Eric Kerns to adjourn the meeting. The meeting was adjourned at approximately 6:58pm. The motion was seconded by Scott Pace. Motion carried unanimously by all present.*

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Attachments

**Resolution 1-23**

**Meeting Minutes 1-18-23**

**By-Laws**

**Articles of Incorporation**

**Authority Resolution., # 2-23.**

**Resolution of District. # 3-23.**

**Security Agreement.**

**Public Notices**

**Spectrum and Utah Public Website**