**NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT**

**Fire Board Meeting**

**January 18, 2022**

**NEW HARMONY FIRE STATION**

**1388 South Old Hwy 91**

**Hearing Minutes**

1. **Open Meeting: Roxanne Hansen**
   1. Meeting called to order by Chairperson Roxanne Hansen at 7:30pm.
2. **Attendance:** 
   1. The following Board Members were present: Roxanne Hansen, Chairperson; Darren Adair, Treasurer, Eric Kerns, Member; Mike Ballard, Member; Clay Huckaby, Board Clerk
   2. Board Members Absent: Scott Pace.
   3. Fire Department: Cathye Huckaby, Office Manager.
   4. Community Members Present: None.
3. **Reading and Approval of Previous Meeting Minutes – Clay Huckaby**
   1. Reading of the December 8, 2022, Meeting Minutes by Clay Huckaby, Board Clerk. (See Attached.)

***Motion: A motion was made by Eric Kerns that the December 8, 2022, Meeting Minutes be approved as read. The motion was seconded by Mike Ballard. Motion carried unanimously by all present.***

1. **Financial Report - Darren Adair.**
   1. Member were presented the following documents for review and approval:
      * NHVSSD Balance Sheet as of 1-18-23.
      * NHVSSD Budget vs. Actuals: FY 2023; January 1st – 18th 2023.
   2. After review and discussion there were no concerns, and a motion was made:

***Motion: A motion was made by Eric Kerns that the Financial Report be approved as read. The motion was seconded by Mike Ballard. Motion carried unanimously by all present.***

1. **Chairperson Report:** 
   1. Chairperson Hansen noted that immediately following the adjournment of this meeting a second meeting would be held for the purpose of establishing NHVSSD Local Building Authority Board, Board of Trustees; By-Laws and Articles of Incorporation**.**
2. **Review of Board Members Binders – Cathye Huckaby**
   1. This year each member was given a binder wherein information pertinent to the meeting will be placed. The binders will be collected at the end of each meeting for reuse at the next meeting. Members can request additional copies of documents if they require further review after the meeting.
3. **Meeting Adjourned:**

***Motion: A motion was made by Eric Kerns that the meeting be adjourned 7:20pm. The motion was seconded by Mike Ballard. Motion carried unanimously by all present.***

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Attachments

Agenda 1-18-2023 Fire Board Meeting

December 8, 2022, Meeting Minutes

NHVSSD Balance Sheet as of 1-18-23

NHVSSD Budget vs. Actuals: FY 2022; January 1 – 18 2023